



# First Baptist Church

404 Love Avenue, Tifton, Georgia 31794  
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## TEMPORARY ACCESS REQUEST FORM

Fob Access requested by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print)

Check all that apply:

Teacher;  Church Staff;  Church member;  Church attender;  Other

Address: \_\_\_\_\_  
Street City State Zip Code

E-Mail: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Reason for Request (Include a list of areas for which you need access):

\_\_\_\_\_  
\_\_\_\_\_

When will you need access (include date(s) and start/end time(s): \_\_\_\_\_

\_\_\_\_\_

How long will you need access? \_\_\_\_\_ . I understand and agree:

- That my access code will begin on \_\_\_/\_\_\_/20\_\_ at \_\_:\_\_\_ .m. and end on \_\_\_/\_\_\_/20\_\_ at \_\_:\_\_\_ .m.
- My temporary access code, if granted, will only be used for the reason requested above;
- I will not access other areas of the church other than the area in which access is sought;
- I will not lend my access code to others for any reason;
- I will report loss or theft of my access code to the church office immediately upon discovery;
- That my temporary access code is the property of First Baptist Church of Tifton and may be terminated at any time;
- That I have read and will abide by the policies and guidelines of First Baptist Church of Tifton.

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature)

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Church Staff

\*\*\*For office use only\*\*\*\*

Issued: Approved:  yes;  no. Temporary Access: # \_\_\_\_\_

Dates and Times Approved for: \_\_\_\_\_